

Mobile Home Owner's Service Checklist



Southern Pine Electric, a member-owned cooperative, is pleased to provide electric service to your mobile home. Please read this step-by-step procedure required to obtain service quickly and safely.

- Retain your bill of sale.** You will need this to obtain permits for electric service.
- Acquire a county registration number.** To get a registration number, which is required by Mississippi law, take your bill of sale to the county tax assessor's office in the county where the mobile home will be located. (Note: If your mobile home will be located inside town or city limits, check with the town clerk for any additional requirements.)
- Site your mobile home.** Your mobile home must be on location before we can honor a request for electrical service.
- Request service.** Contact your local Southern Pine Office to request electrical service (see the phone numbers listed below). Provide a 911 address or driving directions for the service location to a Member Service Representative. A representative from the Engineering department will contact you about your electrical service. (Note: meter pole specifications appear on the back of this form. Follow these specifications to ensure your electrical service will not be delayed by inadequate meter pole installation.)
- Complete paperwork and pay fees.**
 - Aid to Construction Charge - determined by the staking crews. This charge will vary according to materials needed to complete construction of service.
 - Right-of-way easements and/or permits.
 - Any inspection or permits required by the city or county.
- Construction begins.** After all of the above steps have been completed, Southern Pine's construction crew will build a line to your mobile home within approximately 7 to 10 working days.
- Request a meter.** After construction is completed, call Southern Pine to request installation of your electric meter.

Southern Pine Electric will set your electric meter after we receive:

- Membership fee
- Social Security number
- Deposit
- Connection fee
- Registration number from county and/or city

After meter installation is complete, turn on your main breakers and enjoy your service.

Southern Pine Electric Offices:

Brandon

601-824-7070 or 800-698-9574

New Hebron

601-694-2711 or 800-698-9571

Newton

601-683-2200 or 800-698-9573

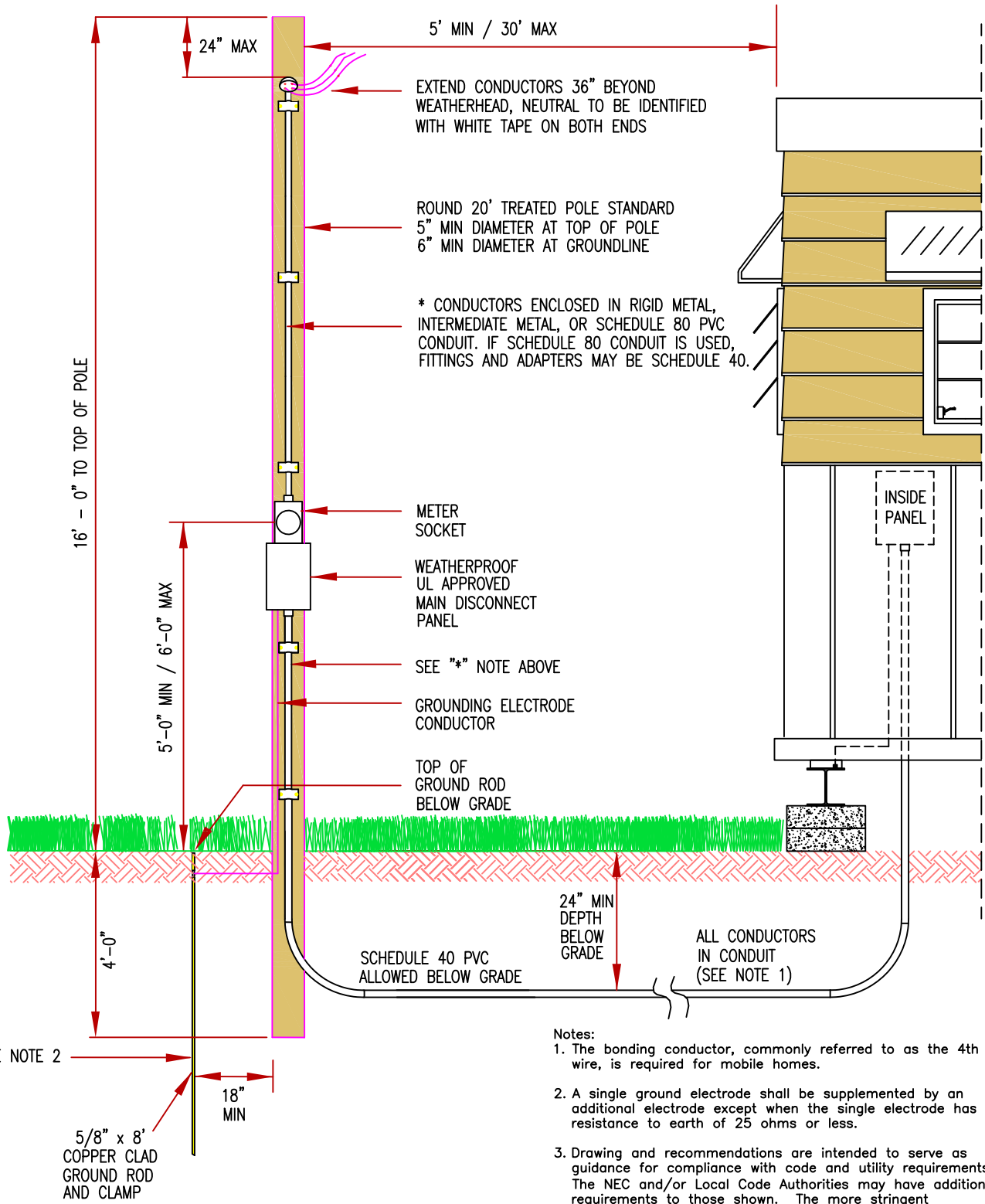
Taylorville

601-785-6511 or 800-231-5240

Hattiesburg Branch

601-264-0185





- Notes:
1. The bonding conductor, commonly referred to as the 4th wire, is required for mobile homes.
 2. A single ground electrode shall be supplemented by an additional electrode except when the single electrode has a resistance to earth of 25 ohms or less.
 3. Drawing and recommendations are intended to serve as guidance for compliance with code and utility requirements. The NEC and/or Local Code Authorities may have additional requirements to those shown. The more stringent requirement will take precedence for differences between authorities.


SEE NOTE 2

5/8" x 8'
COPPER CLAD
GROUND ROD
AND CLAMP

* Conductor Sizes for 120/240 Volt, Single-Phase Dwelling

| Service Rating (Amperes) | Typical Conduit Size (Inches) | Ungrounded Conductor Size (Minimum) | | Typical Grounded (Neutral) Conductor Size | | Grounding Electrode and Bonding Conductor Size |
|--------------------------|-------------------------------|-------------------------------------|----------|---|----------|--|
| | | Copper | Aluminum | Copper | Aluminum | |
| 100 | 1.25 | 2 AWG | 1/0 AWG | 4 AWG | 2 AWG | 6 AWG |
| 200 | 2.00 | 2/0 AWG | 4/0 AWG | 1/0 AWG | 3/0 AWG | 4 AWG |

This table is only a guide for some minimum conductor requirements and is not intended to be a comprehensive list of acceptable conductor sizes. The NEC should be reviewed to ensure compliance with all applicable requirements, including but not limited to conductor size, material, and insulation type.



**SOUTHERN PINE
ELECTRIC**

**OVERHEAD SERVICE TO METER POLE
FOR MOBILE HOME SERVICE EQUIPMENT**

| | | | |
|------------------|----------------------------------|-----------------------|--------------------------------|
| DRAWN CLJ | CHECK JLJ | DATE JAN. 2016 | FILE NAME OH TO MOBILE HOME |
| DATE 08/18/16 | REVISION CHANGED COMPANY LOGO | SCALE NOT TO SCALE | SHEET 1 OF 1 |
| | | ASSEMBLY N/A | |